

**American Nuclear Society
Carlsbad, New Mexico, Local Section
Bylaws and Rules**

TABLE OF CONTENTS

TABLE OF CONTENTSi

B1 - NAME.....1

B2 - OBJECTIVES.....1

B3 - OBLIGATIONS TO THE SOCIETY1

B4 - TERRITORY AND MEMBERSHIP.....2

B5 - ASSESSMENTS AND CONTRIBUTIONS.....3

B6 - OFFICERS.....4

B7 - EXECUTIVE COMMITTEE.....5

B8 - MEETINGS5

B9 - RULES OF ORDER6

B10 - AMENDMENTS.....6

B11 - DISSOLUTION7




B12 - ELECTION AND ELIGIBILITY7

B13 -SECTION COMMITTEES.....8

The following articles constitute the governing documents of the Section. The Bylaws are derived from the Bylaws and Rules of the American Nuclear Society and thus can only be modified by authority of the national Board of Directors. The Rules are developed and maintained by the individual Local Section and can be modified using the procedure set forth within. In the event of a conflict between the Rules and the Bylaws, the Bylaws take precedence. Regulations on Section governance (if any) imposed by the state government should be incorporated into the Rules as necessary.

Revised August 25, 2010

Approved August 25, 2014

Jeff Luchini Corey White Courtney Herrick Sara Herrick	ANS-C ANS-C ANS-C ANS-C	Chair Vice Chair Secretary Treasurer	   
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Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

BYLAWS	RULES
<p>B1 - NAME</p> <p>1. The official name of this organization shall be the Carlsbad, New Mexico, Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively.</p>	<p>R1 – NAME</p> <p>1. The official name of this organization shall be the Carlsbad, New Mexico, Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively.</p>
<p>B2 - OBJECTIVES</p> <p>1. The objectives of the Section shall be consistent with the objectives of the Society as set forth in its Certificate of Incorporation and in Article B2 of its Bylaws and Rules, principally, "the advancement of science and engineering relating to the atomic nucleus, and of allied sciences and arts."</p> <p>2. The Section shall undertake activities for the more active furtherance of the objectives in its locality. These activities shall be identified in Section Rules or Procedures.</p> <p>3. The Section is organized exclusively for educational and scientific purposes, including for these purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).</p>	<p>R2 - OBJECTIVES</p> <p>1. For the more active furtherance of the objectives of the Society in its locality, the Section shall undertake:</p> <ul style="list-style-type: none"> a. To encourage the public understanding of nuclear science and engineering; b. To foster closer professional and personal relations among the members; c. To cooperate with other scientific and professional groups having similar objectives; d. To engage in such other activities as may be appropriate for the fulfillment of the objectives of the Society; and e. To stimulate membership growth and participation by encouraging the creation of Branches at locations within the Section assigned area.
<p>B3 - OBLIGATIONS TO THE SOCIETY</p> <p>1. The activities of the Section and its members shall be governed by the provisions of these Bylaws, which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society. As specified in the Section Rules, the Section will also comply with obligations established by a State authority whenever the Section is incorporated in a State within its territory</p> <p>2. No action, obligation, or expression of the Section shall be considered an action, obligation, or expression of the Society as a whole. Any publication issued by the Section shall be imprinted with a statement that the</p>	

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

<p>Section assumes sole responsibility regarding an action, obligation, or expression with respect to the Society.</p> <p>3. The Section shall not have authority to act for or in the name of the Society without prior approval of the Board of Directors or the elected Corporate Officers. However, on local matters the Section may represent the official position of the Section upon the approval of the Section Executive Committee, and after consultation with the Chair of the Society's Public Policy Committee or the Executive Director of the Society.</p> <p>4. The affairs of the Section shall be conducted in such manner that the Section shall be financially independent and shall not rely on support from the funds of the Society.</p>	
<p>B4 - TERRITORY AND MEMBERSHIP</p> <p>1. The territory in which the Section may operate shall consist of the area designated by the Society.</p> <p>2. Members of any grade in good standing in the Society, including student members and Friends of the ANS (FANS), shall be eligible to become members of this Section and may vote on Section matters and hold office in the Section, with all Committee rights. Society members may hold elective office in no more than one (1) Section concurrently.</p> <p>3. Non-Society members may be eligible to become members of the Section if their association will result in the furtherance of the objectives of the Section as set forth in Article B2.</p> <p>Section members who are not Society members may vote on Section matters and hold office in the Section, with all Committee rights, except for the position of Chair or Vice Chair and in no more than one Section at any time, as specified in the Section Rules. Section members who are not Society members shall be encouraged to apply for Society Membership.</p>	<p>R4 - MEMBERSHIP</p> <p>1. The territory in which the Section may operate shall consist of the areas covered by ZIP codes 88200 through 88299.</p> <p>2. Section members have the right to vote in all Section matters.</p> <p>3. Section members are eligible to hold positions on the Executive Committee, with Chair and Vice Chair to be held only by Society members.</p> <p>4. The Section may establish Branches to conduct the activities of the Section in locations where there may be a cluster of Section members or participants. Each Branch shall report to the Section Executive Committee and is bound by the Section Bylaws and Rules.</p> <p>a. The members of a Branch shall be members in good standing of the Section and shall have all rights and privileges thereof.</p> <p>b. The Chair of each Branch shall be elected by the Branch membership and shall become an Executive Committee member. Each Branch may elect other officers as necessary to conduct the business of the Branch.</p>

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

B5 - ASSESSMENTS AND CONTRIBUTIONS	R5 - DUES AND FISCAL YEAR
<p>1. The Section shall have the right to levy special and reasonable assessments when authorized by affirmative vote of not fewer than two-thirds (2/3) of the members present at a regular or special meeting.</p> <p>2. The Section may also accept local non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the following conditions. (These conditions not required for Sections outside the USA.):</p> <ul style="list-style-type: none">a. Limited to solicitation for those activities consistent with the objectives of the Society.b. Notification be given to the President of the Society, in writing, of the intent and purpose of the solicitation; the President may disapprove of such solicitation within 30 days of notification. <p>3. No part of the net earnings of the Section shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Section shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this paragraph. No substantial part of the activities of the Section shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Section shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.</p> <p>Notwithstanding any other provisions of these bylaws, the Section shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).</p>	<p>1. The annual dues for Section membership shall be determined by the Section Executive Committee.</p> <p>2. Student members shall be exempt from any assessed dues.</p> <p>3. The Section's fiscal year shall be from July 1 to June 30 of each calendar year.</p> <p>4. Membership dues, if any, shall be collected at the beginning of each fiscal year.</p>

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

B6 - OFFICERS

1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary and a Treasurer. The duties of the Secretary and Treasurer may be combined into a single office. The Chair and Vice-Chair must be members of the Society.
2. Each year the Secretary shall provide the Society with a report which includes a review of Section activities, membership details, names of Officers and Executive Committee members and copies of meeting minutes. The report shall be filed with the Executive Director by August 31. Other information may be requested from time to time by the Executive Director of the Society or the Chair of the Local Sections Committee.

R6 - OFFICERS

1. The officers of the Section shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Vice Chair shall be designated Chair-Elect. The officers shall hold office for one year to commence at the beginning of the Section's fiscal year or until their successors are elected or appointed. Elected officials may be re-elected each year if they accept the nomination from the members. The Chair and Vice Chair shall be members of the Society.
 - a. The Chair shall have supervision over the affairs of the Section under the direction of the Executive Committee. The Chair shall preside at meetings, be an ex-officio member of any Section committees, and shall have the power to perform other duties as may be provided in these Bylaws or may be delegated to the office by the Executive Committee.
 - b. The Vice Chair at the time of election shall be designated Chair-Elect. While serving, the Vice Chair shall perform the duties of the Chair in the Chair's absence or when the Chair is unable to serve, and such other duties as may be delegated to the office by the Executive Committee. At the expiration of the term of office, the Vice Chair shall automatically succeed to the office of Chair.
 - c. The Secretary shall keep a record of the proceedings of the Section and shall have such other duties as may be assigned by the Executive Committee or these Rules. The Secretary shall act as custodian of the Section Bylaws and Rules. The Secretary shall see that a notice of each Section meeting is provided to each member of the Section not less than ten (10) days before the date of that meeting. In the absence of the Chair and Vice Chair, the Secretary shall preside at the meetings of the Section.
 - d. The Treasurer shall collect and disburse funds as authorized by the Executive Committee. The Treasurer shall deposit the funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at Section meetings while in office, and shall submit the books of account to be audited when

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

	<p>leaving office. The Treasurer shall be responsible for filing with the Executive Director of the Society not later than February of each year an annual financial report consisting of an operating statement of income and expenses. The Treasurer shall also have such other duties as may be assigned the office by the Executive Committee. In the absence of the other officers, the Treasurer shall preside at meetings of the Section.</p>
<p>B7 - EXECUTIVE COMMITTEE</p> <ol style="list-style-type: none"> 1. The Executive Committee shall be the governing body of the Section and shall have the power to act for the Section in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws of the Society. 2. The Executive Committee shall consist of the Officers of the Section and include the Chair of each Branch if the Chair of the Branch is elected by the Branch membership. Additional members may be specified by the Section Rules. 3. In order to provide for handling the affairs of the Section, the Executive Committee shall prepare and adopt, in connection with these Bylaws, suitable rules. Section Rules, and proposed changes to them, must be reviewed for consistency with Society Bylaws and Rules by the Bylaws and Rules Committee of the Society. A copy of such rules shall then be filed with the Executive Director of the Society. The procedure for amending the Rules shall be specified in the Rules. 4. The Section may enter into cooperative agreements with local scientific and engineering societies, or with local units of such national societies, not contrary to the Certificate of Incorporation and the Bylaws and Rules of the Society. 	<p>R7 - EXECUTIVE COMMITTEE</p> <ol style="list-style-type: none"> 1. The Executive Committee shall consist of the officers of the Section and the Chair of any Branch. The Chair of the Section shall be the Chair of the Executive Committee. A quorum shall be a majority of the members of the committee. 2. Any vacancy among the officers or on the Executive Committee shall be filled by an Executive Committee appointment. 3. Rules shall be adopted by affirmative vote of not fewer than two-thirds (2/3) of the members of the Executive Committee. A copy of Section Rules and of any amendments shall be filed with the Executive Director of the Society 4. Meetings of the Executive Committee may be called at any time by the Chair, or at the request of any two members of the Committee. The Executive Committee should meet during the Summer to plan for the next year's program
<p>B8 - MEETINGS</p> <ol style="list-style-type: none"> 1. The Section shall hold no fewer than two (2) meetings each year, one of which shall be the Annual Meeting, where election of officers takes place. 	<p>R8 - MEETINGS</p> <ol style="list-style-type: none"> 1. Meetings shall be held as determined by the Executive Committee at the times and places designated. The Annual Meeting of the Section shall be held in the Spring, but shall not conflict with the Society's Annual Meeting.

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

	<ol style="list-style-type: none"> 2. A notice of each Section meeting shall be made available to each Member by the Secretary or the Secretary's delegate not less than ten days before the date of that meeting. 3. On occasion, such as in preparation and conduct of National, topical or joint meetings, the Section may act on behalf of the Society subsequent to authorization given by the Board of Directors as prescribed in Article B3, Section 3, of the Section Bylaws. 4. The Section shall coordinate the meeting subject to the Society's approval in accordance with ANS Policy Resolutions.
<p>B9 - RULES OF ORDER</p> <ol style="list-style-type: none"> 1. Rules contained in Robert's Rules of Order, current edition, shall be used in the conduct of meetings of the Section and shall be the authority on parliamentary procedures except as may otherwise be required by the laws of incorporation of the Society and the Bylaws and Rules of the Section and the Society. 	<p>R9 - QUORUM AND RULES OF ORDER</p> <ol style="list-style-type: none"> 1. A quorum for the transaction of business at Section meetings shall consist of at least four (4) Section members, in good standing. 2. Rules contained in Robert's Rules of Order, current edition, shall be used for interpreting the Bylaws and Rules of the Society and Section. 3. Voting by Section members may be either verbal statement, show of hands, or by secret ballot, whatever method the Executive Committee members recommend for each issue on which a vote is taken.
<p>B10 - AMENDMENTS</p> <ol style="list-style-type: none"> 1. These Section Bylaws reflect requirements of the Society's Bylaws. When the corresponding Society Bylaw is changed and adopted, such change shall be reflected in these Bylaws. 2. Amendments to these Section Bylaws may also be proposed and approved by the affirmative votes of no fewer than two-thirds (2/3) of the members present at any Section meeting. 	<p>R10 - AMENDMENTS</p> <ol style="list-style-type: none"> 1. Proposed amendments to these Rules must be endorsed by 2/3 vote of the Executive Committee and submitted to the Society Bylaws and Rules Committee for review. 2. The Bylaws and Rules Committee shall check for consistency with Society Bylaws and Rules and file a letter with the Section Secretary stating the results of the review. 3. The proposed amendment, as endorsed by the BRC, shall then be presented to the members of the Section for a vote. Section approval of a proposed amendment shall require the affirmative votes of no fewer than two-thirds (2/3) of the members present at any Section meeting.

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

	<p>4. The proposed amendment shall become effective following Section approval and the Section Secretary's filing of a certified copy of the approved amendment with the Executive Director of the Society. A copy of the letter of affirmation from the Bylaws and Rules Committee shall be attached to the amendment.</p> <p>5. The Section Secretary shall be responsible for notifying members of amendments to the Rules as soon as possible after adoption.</p>
<p>B11 - DISSOLUTION</p> <p>1. Documentation of the dissolution of the Section shall be prepared by an Executive Committee member and provided to the Society's Executive Director.</p> <p>2. Upon the dissolution of the Section, assets shall be distributed first in accordance with the Articles of Incorporation of the Section. If no such Articles exist, or potential recipients are not named specifically, then the Society, an organization exempt under Section 501(c)(3) of the Internal Revenue Code, shall take possession of assets for one or more exempt purposes within the meaning of that Section of the Code or corresponding section of any future federal tax code, or they shall be distributed to the Federal government, or to a state or local government, for a public purpose.</p>	
<p>B12 - ELECTION AND ELIGIBILITY</p> <p>(none)</p>	<p>R12 -ELECTION AND ELIGIBILITY</p> <p>1. The Section officers (except the Chair) shall be elected by the Section membership at the Annual Meeting.</p> <p>2. The Secretary shall prepare and provide to each member of the Section prior to the Annual Meeting, a ballot containing the nominations from the Section membership</p> <p>3. For each elective office other than the office of Chair, at least one (1) candidate shall be named. Each nominated candidate shall have agreed to serve if elected. The ballot shall also allow for write-in names for each office.</p> <p>4. The Secretary shall determine the eligibility of the voters and declare elected to each office the</p>

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

	<p>candidate receiving the largest number of votes for that office. Should a tie occur, the Section shall resolve the tie by ballot vote at the next regular meeting or special meeting called in accordance with the Section Bylaws and Rules.</p> <p>5. The elected candidates shall be installed and their terms of office shall commence at the beginning of the Section’s fiscal year.</p> <p>6. Members shall not be eligible for election to more than one office concurrently. After one (1) term in office, the Chair shall automatically be succeeded by the Vice Chair.</p>
<p>B13 -SECTION COMMITTEES</p> <p>(none)</p>	<p>R13 -SECTION COMMITTEES</p> <p>1. The Standing and Special Committees of the Section shall be appointed by the Section Chair, as required, to serve during the Chair's tenure of office, except as otherwise specified. Appointments of and to committees shall be reported to the Executive Committee subject to their approval, and that Committee may change the personnel of committees at any time at its discretion</p> <p>a. All Standing Committee Chairs shall report periodically to Executive Committee</p> <p>b. The Standing Committees may include:</p> <p> 1. Membership Committee - charged with the duty of bringing the advantages of the Section and of Society membership to the attention of qualified candidates, as required.</p> <p> 2. Program Committee - responsible for planning Section meetings and for coordinating all meetings with those of the Society and of affiliated organizations. This Committee shall be responsible for all arrangements as necessary to properly conduct the Section's meetings.</p> <p>c. Additional Standing Committees may be created by a two-thirds (2/3) vote of the Executive Committee.</p> <p>2. Special Committees</p> <p>a. Special committees shall be dissolved upon completion of the duties assigned to them.</p>

Carlsbad, NM, Section of the American Nuclear Society – Bylaws and Rules

	<ul style="list-style-type: none">b. At the completion of the work or purpose for which the Special Committee was created, the Chair of the Committee shall submit a report of the activity and results and/or recommendations of the Committee to the Chair of the Section.c. Special committees may be established by the Chair of the Section, subject to approval of the Executive Committee. <p>3. A majority of the Committee shall constitute a quorum at all Committee meetings.</p>
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